

NOTICE
OF
MEETING



LOCAL PLANS WORKING GROUP

will meet on

TUESDAY, 19TH APRIL, 2016

At 6.30 pm

in the

COUNCIL CHAMBER - GUILDHALL, WINDSOR

TO: MEMBERS OF THE LOCAL PLANS WORKING GROUP

COUNCILLORS CHRISTINE BATESON (CHAIRMAN), DEREK WILSON (VICE-CHAIRMAN), MALCOLM ALEXANDER, GEORGE BATHURST, MALCOLM BEER, PHILLIP BICKNELL, GEOFF HILL, DAVID HILTON, LEO WALTERS AND MJ SAUNDERS

SUBSTITUTE MEMBERS

COUNCILLORS LYNNE JONES AND SIMON WERNER

Karen Shepherd - Democratic Services Manager - Issued: Monday, 11 April 2016

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **Karen Shepherd** 01628 796529

Fire Alarm - In the event of the fire alarm sounding or other emergency, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts

Recording of Meetings – The Council allows the filming, recording and photography of public Council meetings. This may be undertaken by the Council itself, or any person attending the meeting. By entering the meeting room you are acknowledging that you may be audio or video recorded and that this recording will be available for public viewing on the RBWM website. If you have any questions regarding the council's policy, please speak to the Democratic Services or Legal representative at the meeting.

AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES FOR ABSENCE</u> To receive any apologies for absence	
2.	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest	5 - 6
3.	<u>MINUTES</u> To consider the Part I minutes of the meeting held on 7 March 2016	7 - 8
4.	<u>DRAFT COMMUNICATIONS PLAN</u> To receive and consider the above report.	To Follow
5.	<u>SUMMER 2015 CONSULTATION SUMMARY</u> To receive and consider the above report.	9 - 14
6.	<u>LOCAL DEVELOPMENT SCHEME - UPDATED WITH SPDS</u> To receive and consider the above report.	15 - 24
7.	<u>LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC</u> To consider passing the following resolution:- "That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on items 6-7 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act"	
8.	<u>MINUTES</u> To consider the Part II minutes of the meeting held on 7 March 2016 <i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Governmet Act 1972)</i>	25 - 30
9.	<u>NEXT STEPS / TIMETABLE</u> To receive and consider the above report. <i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Governmet Act 1972)</i>	31 - 38

10.	<p><u>FEMA UPDATE</u></p> <p>To receive the above update.</p> <p><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Governmet Act 1972)</i></p>	39 - 40
11.	<p><u>POTENTIAL SITE ALLOCATIONS</u></p> <p>To receive the above verbal update.</p> <p><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Governmet Act 1972)</i></p>	Verbal Report
12.	<p><u>KEY RISKS</u></p> <p>To receive the above report.</p> <p><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Governmet Act 1972)</i></p>	41 - 48

MEMBERS' GUIDANCE NOTE

DECLARING INTERESTS IN MEETINGS

DISCLOSABLE PECUNIARY INTERESTS (DPIs)

DPIs include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any license to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

PREJUDICIAL INTERESTS

This is an interest which a reasonable fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs your ability to judge the public interest. That is, your decision making is influenced by your interest that you are not able to impartially consider only relevant issues.

DECLARING INTERESTS

If you have not disclosed your interest in the register, you **must make** the declaration of interest at the beginning of the meeting, or as soon as you are aware that you have a DPI or Prejudicial Interest. If you have already disclosed the interest in your Register of Interests you are still required to disclose this in the meeting if it relates to the matter being discussed. A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in discussion or vote at a meeting.** The term 'discussion' has been taken to mean a discussion by the members of the committee or other body determining the issue. You should notify Democratic Services before the meeting of your intention to speak. In order to avoid any accusations of taking part in the discussion or vote, you must move to the public area, having made your representations.

If you have any queries then you should obtain advice from the Legal or Democratic Services Officer before participating in the meeting.

If the interest declared has not been entered on to your Register of Interests, you must notify the Monitoring Officer in writing within the next 28 days following the meeting.

This page is intentionally left blank

Agenda Item 3

LOCAL PLANS WORKING GROUP

MONDAY, 7 MARCH 2016

PRESENT: Councillors Christine Bateson (Chairman), Derek Wilson (Vice-Chairman), Malcolm Alexander, Malcolm Beer, Geoff Hill, David Hilton, Leo Walters and MJ Saunders

Also in attendance:

Officers: Russell O'Keefe, Chris Hilton, Terry Ann Cramp, Jenifer Jackson, Florence Churchill and Shilpa Manek

APOLOGIES FOR ABSENCE

Apologies of absence received from Councillors Bathurst and Bicknell.

DECLARATIONS OF INTEREST

Councillor Alexander declared Disclosable Pecuniary Interest in the items that referred to the 'Maidenhead Golf Cub' as a member of his family was a member of the golf club. He left the room for the duration of the discussion and voting on the item.

Councillor Hill declared Disclosable Pecuniary Interest in the items that referred to HA5 – Broadway Opportunity Area (The Landing) and HA6 – West Street Opportunity Area as he has property in the area. He left the room for the duration of the discussion and voting on the item.

MINUTES

RESOLVED UNANIMOUSLY: That the Part I minutes of the meeting held on 24 February 2016 were approved.

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

The meeting, which began at Time Not Specified, finished at Time Not Specified

CHAIRMAN.....

DATE.....

This page is intentionally left blank

Borough Local Plan Survey 2015

1. Demographics

643 responses were received. Not all consultees answered all the questions.

Geographical Location Analysis

By postcode, the location of respondents was as follows:

SL1	7
SL2	4
SL3	26
SL4	181
SL5	22
SL6	338
SL7	2
SL8	1
RG	16
OX	5
Other	41
	<hr/>
	643



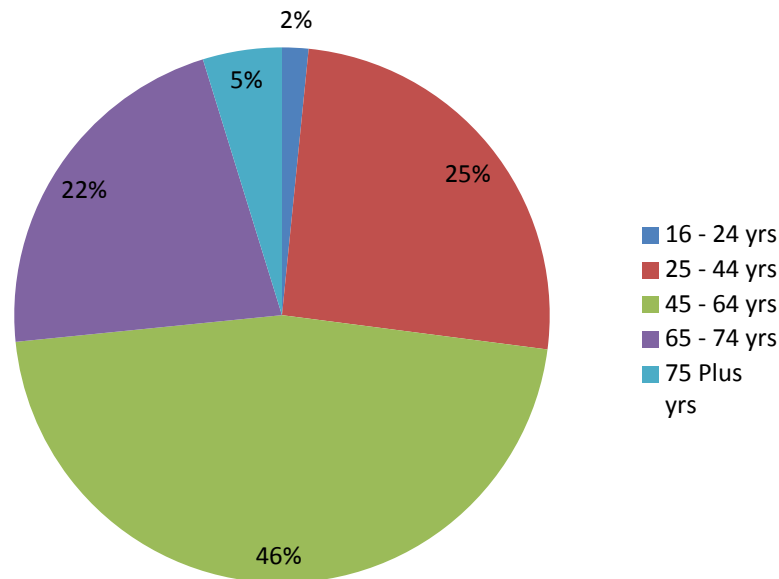
Resident or Business Analysis

Of those who responded to the question, 21 were businesses and 444 were residents.

Age Group Analysis

440 respondents gave their age group, analysed as below:

16 - 24	7
25 - 44	112
45 - 64	204
65 - 74	96
75 Plus	21
	<hr/>
	440
	<hr/>



2. Local Green Space

Are you aware of any areas that could be suitable for designation as local green space?

If yes, please say which area you consider is suitable and explain why it would meet the three criteria shown above.

263 spaces were put forward by 226 respondents as being suitable for designation as local green space.

Analysis of Local Green Spaces put forward:

Poundfield	88
Raymill Road East/Deerswood Meadow	55
Braywick Park	11
Maidenhead Golf Course	8
Alexandra Gardens, Windsor	5
Around Ockwells Park	5
Town Moor	4
Datchet Green	3
Sutherland Grange, Windsor	3
Broomhall Farm	2
Cannon Lane	2
Datchet Common	2
Grenfell Park, Maidenhead	2

High Street Ascot	2
Non-specific area	2
Willows Park, Oakley Green, Windsor	2
Cookham	2
Other single-nomination sites	65
Total	<u>263</u>

3. **Braywick Park and the Magnet Leisure Centre**

420 individual respondents answered the questions about Braywick Park and the Magnet Leisure Centre.

Thinking about the facilities in the current Magnet Leisure Centre, do you think the current layout is sufficient?

	Yes	No	Not sure	No answer
Sports hall	180	35	188	239
Swimming pool	214	59	131	238
Leisure pool area	189	53	159	241
Dance studios	102	21	273	246
Fitness suite	150	34	211	247
Spinning studio	105	16	276	245
Squash courts	130	25	240	247
Health suite	107	28	258	249
Car park	180	102	122	238
Cycle parking	113	56	222	251
Soft play area	110	31	250	251
Café	170	51	178	243
Martial arts dojo	61	16	314	251
Conference facilities	53	34	306	249

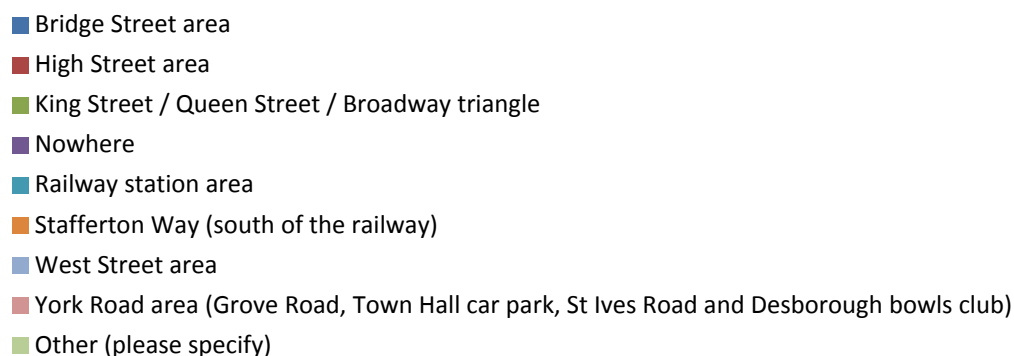
If a new leisure centre was provided at Braywick Park, which facilities would you be likely to use there?

	Yes	No	Not sure	No answer
Sports hall	99	166	87	290
Swimming pool	211	123	61	247
Leisure pool area	149	146	67	280
Dance studios	53	214	79	296
Fitness suite	118	169	76	279
Spinning studio	52	212	86	292
Squash courts	57	216	70	299
Health suite	92	182	83	285
Car park	197	128	61	256
Cycle parking	115	178	71	278
Soft play area	65	207	70	300
Café	152	135	80	275
Martial arts dojo	20	243	73	306
Conference facilities	32	231	72	307

4. Capacity of Maidenhead Town Centre

Where do you think there is greatest potential for tall buildings in and around Maidenhead Town Centre? Please select all that apply.

381 individual respondents answered this question, some nominating more than one location resulting in 825 nominations as analysed below.



The analysis of comments where people selected 'Nowhere' included the following reasons:

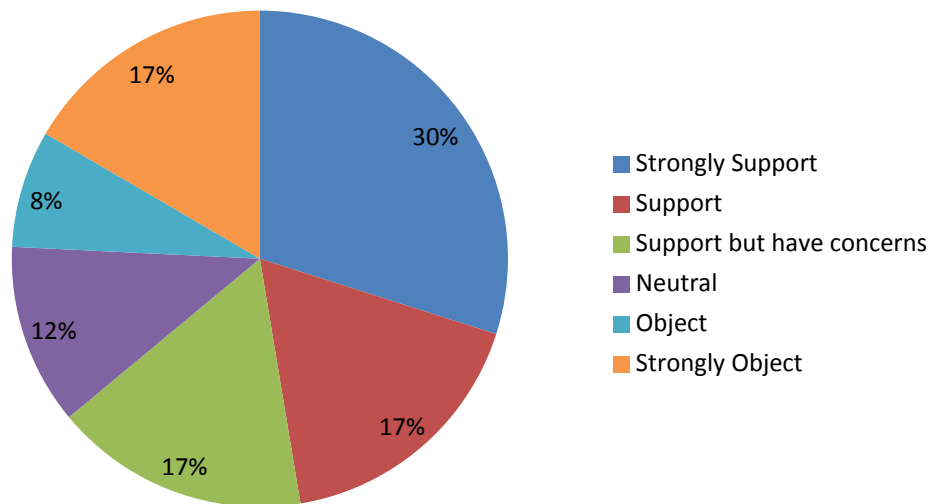
Would affect the character/ambience of the town	57
Do not like tall buildings - dark, wind tunnels, claustrophobic, isolating	24
Not needed	11
Do not live near/know/go to Maidenhead	10
Need for a whole plan for regeneration	3
Other	2
It would set a precedent for tall buildings	1
	<u>108</u>

5. Windsor Link Railway

**What do you think about the proposal to link the two railway lines in Windsor?
Please explain your answer.**

458 respondents responded to this question. The majority of respondents support the WLR but some concerns were expressed as analysed below.

		%
Strongly Support	137	
Support	80	
Support but have concerns	76	
Total Support	293	64
Neutral	54	12
Object	35	
Strongly Object	76	
Total Object	111	24
Total	458	100



The reasons for support of linking the 2 railway lines included:

- Improvement for businesses and tourism
- Reduction in car usage, relieve congestion on roads
- Improved connectivity saving cost and time
- It would take pressure off the Paddington line
- Makes sense to make a more efficient public transport system a priority

The reasons for concerns and objection against linking the 2 railway lines included:

- Too expensive
- There would be big disruption during the work
- No business case, would be a waste of money and resources
- Adverse effect on the historic character of Windsor and the environment
- The affect on surrounding villages such as Datchet of more trains at the level crossing
- Not enough facts and evidence given to support the case.

This page is intentionally left blank



The Royal Borough of Windsor and Maidenhead Local Development Scheme

2016 - 2019

Effective from April~~March~~ 2016

Royal Borough of Windsor and Maidenhead Local Development Scheme 2016

Introduction

The Planning and Compulsory Purchase Act 2004 (as amended by the Planning Act 2008 and Localism Act 2011) requires a Local Planning Authority to prepare and maintain a Local Development Scheme (LDS). An LDS sets out a timetable for the production of new or revised Development Plan Documents (such as a Local Plan) by the Local Planning Authority.

This 2016 LDS sets out a planning work programme for the Council over a three year period to 2019. It is intended to take effect from 1st May 2016..-over a three year period to 2019. The LDS ~~it will be~~ will be regularly reviewed to keep it up to date.

Background to Plan Making

The National Planning Policy Framework (NPPF) defines the Local Plan as the plan for the future development of the local area. This is the document referred to as the Borough Local Plan (BLP.) The BLP can be reviewed in part or in whole to respond flexibly to changing circumstances. Supplementary Planning Documents (SPDs) should only be used where they can either help applicants make successful applications or where they would aid the delivery of infrastructure. SPDs should not add unnecessarily to the financial burdens on development. This Local Development Scheme contains details of the production timetable of the BLP and in addition provides details of the SPDs that are intended to be produced.

The Planning and Compulsory Purchase Act 2004 (As amended) requires RBWM to up date the LDS, to keep a copy of any amendments and provide up to date information about compliance with the published timetable. A compliance statement is provided to this effect later on in this Local Development Scheme.

Current Development Plan Documents

The current adopted Development Plan Documents for the Royal Borough of Windsor and Maidenhead are:

- Saved policies of the Royal Borough of Windsor and Maidenhead Local Plan (2003)
- Maidenhead Town Centre Area Action Plan (2011)
- Ascot, Sunninghill and Sunningdale Neighbourhood Plan (2014)
- Saved South East Plan Policy NRM6: Thames Basin Heaths Special Protection Area (2009)
- The Replacement Minerals Local Plan (Incorporating the Alterations Adopted in December 1997 and May 2001).
- The Waste Local Plan for Berkshire (adopted December 1998).

New Development Plan Documents in preparation

The Royal Borough of Windsor and Maidenhead Local Plan is currently in the process of being replaced, as confirmed by this Local Development Scheme. It is anticipated that the~~The~~ emerging Borough Local Plan will be adopted in 2017 following examination by the Planning Inspectorate on behalf of the Secretary of State.

A Joint Minerals and Waste Local Plan is being prepared with Bracknell Forest Council, Reading and Wokingham Borough Council. This will replace the existing Replacement Minerals Local Plan 1997/2001, and the Waste Local Plan for Berkshire (1998).

A Gypsy and Traveller Local Plan will be prepared following the adoption of the Borough Local Plan in 2017.

Comment [11]: Reading have confirmed that whilst there is Officer support for involvement there is currently no political support

Statement of Community Involvement (SCI)

The RBWM SCI was adopted in June 2006 and can be found here:

http://www3.rbwm.gov.uk/downloads/download/148/statement_of_community_involvement_documents

As there have been a number of significant changes to planning policy, guidance and legislation it is also intended to update the SCI and a timetable to that effect is included within this LDS.

Other Documents

It is intended to produce a number of Supplementary Planning Documents (SPDs) to help illustrate how policies should be implemented and to aid applicants in making successful planning applications. The list of SPDs is as follows, and will be updated each year as the LDS is updated:

- Housing, Affordable Housing and Specialist Accommodation Delivery SPD
- Heritage Strategy SPD
- Visitor Strategy SPD
- Thames Basin Heaths Special Protection Area SPD
- CIL/infrastructure SPD
- Parking/Transport SPD
- Borough Wide Design Guide SPD
- West Street Opportunity Area SPD

Compliance Statement

The Royal Borough of Windsor and Maidenhead has previously published a number of Local Development Schemes, each updating the previous scheme. The first LDS was published in 2005 and this envisaged a two part Core Strategy with adoption of the Core Strategy policies anticipated in February 2008, and second part Allocations and Policies in June 2008. This LDS was superseded in 2007 which proposed adoption of the Core Strategy in 2010. A revised LDS in 2009 envisaged adoption of the Core Strategy in 2011, and an addendum to the LDS published in 2011 which was mainly concerned with the Maidenhead Town Centre Area Action Plan (AAP), proposed adoption of the first part Core Strategy in 2011 with the second part in February 2013, and anticipated adoption of the Maidenhead Town Centre AAP in September 2011. The Maidenhead Town Centre AAP was adopted in September 2011.

This current Local Development Scheme has amended the format of the Borough Local Plan to ensure conformity with more recent guidance and legislation including the Localism Act 2011, the National Planning Policy Framework 2012 and subsequent changes in guidance and policy including the introduction of the Duty to Cooperate and Neighbourhood Planning and National Planning Practice Guidance.

Development Plan Documents to be produced

Document Title	Subject matter and geographical area	Chain of conformity	Consultation	Publication of Submission Draft DPD and Public Consultation	Submission and Examination of DPD	Adoption and Publication of DPD	Policies it will replace
Borough Local Plan	Sets out the vision, objectives and spatial strategy for the development of Windsor and Maidenhead. List sites allocated for development, which are illustrated on a Policies Map. Sets out Development Management policies which will be used to assess planning applications. Covers the whole of the Royal Borough of Windsor and Maidenhead administrative area.	Conformity with the National Planning Policy Framework.	First Preferred Options Consultation: Spring 2014. Summer consultation: July 2015	August/September 2016	Submission in September 2016 Examination period September 2016 – March 2017	2017	All remaining saved policies of the Local Plan (2003) <u>Except for Thames Basin Heaths SPA Policy</u>

Joint Minerals and Waste Local Plan	Sets out the policies on minerals and waste across the geographical area of the three authorities.	Conformity with the National Planning Policy Framework.	Issues and Options consultation November 2016 Draft Plan consultation June/July 2017	February/March 2018	Submission in July 2018 Examination period August – December 2018	2019	Replacement Minerals Local Plan for Berkshire, Waste Local Plan for Berkshire
Gypsy and Traveller Accommodation Local Plan	Sets pitch and plot targets, and identifies necessary sites for Gypsies, Travellers and Travelling Showpeople. This will be informed by the Gypsy and Traveller Accommodation Needs Assessment	Conformity with the National Planning Policy Framework.	Issues and Options consultation December 2017. Draft Plan consultation September/October 2018	March/April 2018	Submission September 2018 Examination period September 2018 – March 2019.	2019	

Supplementary Planning Documents to be produced

<u>Document Title</u>	<u>Subject matter and geographical area</u>	<u>Chain of conformity/Governance</u>	<u>Consultation</u>	<u>Publication</u>	<u>Notes</u>
<u>Thames Basin Heaths Special Protection Area SPD</u>	<u>The TBH SPA has been identified as an internationally important habitat for three rare species of bird - the Dartford warbler, woodlark and nightjar. A strategy that enables residential development to take place which would otherwise be prevented by the provisions of European legislation relating to the protection of the SPA ran from 2009 to 2014 and covered Sunningdale Parish, Ascot and Sunninghill Parish and part of Old Windsor Parish. Revised Strategy to run from 2014 to 2019.</u>	<u>LPWG Cabinet</u>	<u>September to December 2016</u>	<u>March 2017</u>	<u>July 2010*needs updating after the Avoidance Strategy is updated and to include SANG at Allen's Field</u>
<u>Community Infrastructure Levy/Planning Contributions SPD</u>	<u>Covers the whole of the Royal Borough of Windsor and Maidenhead administrative area.</u>	<u>Cabinet Full council</u>	<u>June- July 2015</u>	<u>**</u>	<u>**Timing dependant on decision re Charging Schedule</u>
<u>Visitor Strategy SPD</u>	<u>Covers the whole of the Royal Borough of Windsor and Maidenhead administrative area.</u>	<u>LPWG Cabinet</u>	<u>November to Mid December 2017</u>	<u>March 2018</u>	
<u>Heritage Strategy SPD</u>	<u>Covers the whole of the Royal Borough of Windsor</u>	<u>LPWG Cabinet</u>	<u>May to Mid June 2017</u>	<u>September 2017</u>	

	<u>and Maidenhead administrative area.</u>				
<u>Housing, Affordable Housing and Specialist Accommodation Delivery SPD</u>	<u>Delivery of affordable housing, specialist forms of housing including care homes. Covers the whole of the Royal Borough of Windsor and Maidenhead administrative area.</u>	<u>LPWG Cabinet</u>	<u>September to Mid October 2016</u>	<u>December 2016</u>	<u>Joint working with Housing Team</u>
<u>Parking/Transport SPD</u>	<u>Covers the whole of the Royal Borough of Windsor and Maidenhead administrative area.</u>	<u>LPWG Cabinet</u>	<u>Feb to Mid April 2017</u>	<u>July 2017</u>	
<u>Borough Wide Design Guide SPD</u>	<u>Covers the whole of the Royal Borough of Windsor and Maidenhead administrative area.</u>	<u>LPWG Cabinet</u>	<u>January 2017</u>	<u>May 2017</u>	
<u>West Street Opportunity Area SPD</u>	<u>Deals with the use of land and quality of design in the West Street Opportunity Area (WSOA) and deals with the promotion and comprehensive redevelopment of this key site in Maidenhead Town Centre.). Covers the WSOA as defined in the Maidenhead Town Centre Area Action Plan</u>	<u>LPWG Cabinet</u>	<u>March – April 2016</u>	<u>July 2016</u>	<u>Joint working with the Regeneration Team</u>

Statement of Community Involvement

<u>Document Title</u>	<u>Subject matter and geographical area</u>	<u>Chain of conformity/Governance</u>	<u>Consultation</u>	<u>Publication</u>
<u>Statement of Community Involvement</u>	<u>Details how the community and stakeholders will be involved in the preparation, alteration and review of all local plan documents, as well as the consideration of planning applications – covering the whole of the RBWM administrative area</u>	<u>LPWG Cabinet Full Council</u>	<u>June 2016</u>	<u>September 2016</u>

Further Information Sources

For further information about this document or on the preparation of Local Plans, please contact a member of the Planning Policy Team at:

- Planning Policy
The Royal Borough of Windsor and Maidenhead
Town Hall
St Ives Road
Maidenhead
SL6 1RF
- Email: planning.policy@rbwm.gov.uk
- Telephone: 01628 796357

Agenda Item 8

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

Agenda Item 9

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank